

COMMITTEE-SUPERINTENDENT RELATIONS

The Superintendent will keep the Committee currently informed in all areas pertaining to the operation of the schools. The Superintendent will prepare or cause to be prepared reports to the Committee to facilitate their decisions. The Superintendent will prepare the agenda for each Committee meeting and will attend all meetings and participate in all deliberations except when his/her contract is being considered.

The Superintendent will administer the schools in conformity with the adopted policies of the Committee, the State Board of Education, and state law making such administrative rules and regulations as may be necessary. The Superintendent will be ultimately responsible for all areas reporting directly to him/her that include instruction, business management, personnel, pupil personnel, technical, vocational and continuing education, employee relations, information and community services, and federal and special programs. The Superintendent will coordinate these functions to obtain the efficient operation of the schools for the benefit of the total community.

The responsibilities of the Superintendent in a cooperative climate with the Committee are identified as:

| COMMITTEE | SUPERINTENDENT |
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| 1. To select a competent, established, educational leader as Superintendent. | To administer effectively and provide the professional, educational leadership required. |
| 2. To serve as a policy making body. | To recommend sound policy and implement adopted policies by formulating and enforcing rules and regulations. |
| 3. To allow the Superintendent to administer the schools. | To make Committee policy effective through efficient administration. |
| 4. To exercise sound judgment in business affairs of the school corporation. | To keep the Committee informed on financial matters, develop sound long-range planning, and keep current expenditures within the approved budget. |
| 5. To deal always in an ethical, honest, straightforward, open and above board manner with the Superintendent and the community. | To deal always in an ethical, honest, straightforward, open and above board manner with the Committee, the staff, and the community. |
| 6. To provide within budget limitations necessary personnel. | To present personnel needs to the Committee. |
| 7. To approve an organizational pattern for the administration. | To make assignments for each position within the Committee's authorization. |
| 8. To take legal action required by the law. | To recommend to the Committee all action required by law. |
| 9. To examine and approve an annual budget. | To recommend to the Committee an annual budget. |
| 10. To function as a Committee rather than as individuals. | To deal with the Committee as a whole rather than with individual members. |

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| 11. To carry on communications with staff members through the Superintendent. | To see that the staff can have necessary communication through the Superintendent with the Committee. |
| 12. To hold the Superintendent accountable for results. | To accept responsibility for results. |
| 13. To remember that schools exist for the benefit of the students and the community. | To remember that schools exist for the benefit of the students and the community. |
| 14. To fulfill such other duties required by regulations of the State Board of Education and state law. | To fulfill such other duties required by regulations of the State Board of Education and state law. |

Adopted: 03/24/2003

First reading 2009 revision: August 17, 2009

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Adoption: October 13, 2009

Proposed reconsideration: October, 2014

Hull Public Schools