

## THE CONDUCT OF SCHOOL COMMITTEE MEETINGS

The School Committee welcomes public participation and community input in the conduct of its business. All meetings of the School Committee shall be open to the public except when a majority of the members present vote to go into Executive Session for any of the purposes listed in Chapter 39 Section 23A of the Massachusetts General laws.

The Committee recognizes its responsibility to conduct the business of the Hull Public Schools in an orderly and efficient manner and will, therefore, require reasonable controls to regulate the operation of the meeting.

### Agendas

Committee members, Administrators, or citizens of Hull may suggest items of concern for inclusion on the agenda. Items suggested by citizens shall be submitted in writing and received in the Office of the Superintendent of Schools at least seven (7) days before the meeting in order for the Superintendent and the School Committee Chair to determine whether or not that item shall be considered for inclusion on the written agenda.

It is encouraged that groups identify a single spokesperson to present their collective point-of-view, thus reducing redundant comments. Other members of the group may be heard if they feel that they can contribute additional information regarding the topic under discussion.

Items for discussion may not be suggested from the floor for discussion and/or action at the same meeting except at the discretion of a majority of the Committee members present.

### Public Participation at Meetings

#### Input from the Public

The purpose of *input from the public* is to provide members of the community with an opportunity to speak on specific agenda items. Community members are asked to call the Superintendent's office or sign-up on the provided sign-up sheet 15 minutes before the meeting starts. If that is not possible community members may, when called upon by the chair, go to the podium and state their names, addresses and specific agenda items they wish to reference.

The chair of the School Committee may use his/her prerogative to recognize any member of the audience who wishes to speak during input from the public. Comments must be objective, germane to the agenda item and free of invectives. No person shall speak on an agenda item more than two times unless at the chair's discretion.

#### Addressing specific agenda items.

Subsequent to discussion of an agenda item by School Committee members and the Superintendent, the chair of the School Committee may use his/her prerogative to recognize any member of the audience who wishes to speak to the agenda item under discussion. Comments must be objective, germane to the agenda item and free of invectives.

The chair shall determine the time allotted for public participation on each agenda item, except by majority consent of the School Committee.

LEGAL REF: M.G.L. 39:23A-C

CROSS REF: BEDB-E

*Adopted: 01/12/2004*

*First reading 2009 revision: August 17, 2009*

*Second reading: September 14, 2009*

*Adoption: October 13, 2009*

*Proposed reconsideration: October, 2014*

***Hull Public Schools***