File: GDO

EVALUATION OF SUPPORT STAFF

A program of continuous observation and evaluation will be developed to find the right employees to fill vacancies, determine assignments and equitable work loads, and establish wage and salary policies that encourage employees to put forth their best efforts. The evaluations of employee achievements, and the provision of a supportive atmosphere, are some of the major duties of the School Committee.

Evaluation of support staff will cover the employee's major areas of responsibility and will include the following:

- 1. Specific work assignment;
- 2. Attitude toward students;
- 3. Attitude toward public education;
- 4. Attitude toward supervisors, teachers, and fellow employees; and
- 5. Work habits.

Each employee will be informed of the basis upon which the employee is to be evaluated in advance of evaluation.

CONTRACT REFS: All support staff contracts

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