

**HULL PUBLIC SCHOOLS  
TRIP REQUEST**

☐ Class Field Trip

☐ Co-Curricular Trip

☐ International Excursion

School: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Teacher(s): \_\_\_\_\_

Position(s): \_\_\_\_\_

Destination: \_\_\_\_\_

City/State: \_\_\_\_\_

Relevance of this trip to the curriculum: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Departure date: \_\_\_\_\_ Time: \_\_\_\_\_ Return Date: \_\_\_\_\_ Time: \_\_\_\_\_

Teacher/Administrator responsible: \_\_\_\_\_

Number of students: \_\_\_\_\_

Number of chaperones: \_\_\_\_\_ Ratio of students to chaperones: \_\_\_\_\_

Have chaperones completed a CORI? ☐ Yes ☐ No

Mode of transportation: \_\_\_\_\_

If private, drivers: \_\_\_\_\_

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**ESTIMATED EXPENSES**

Admission: \_\_\_\_\_

Cost of transportation: \_\_\_\_\_ Financial assistance available: ☐Yes ☐ No

Other expenses: \_\_\_\_\_ Other sources of funding: \_\_\_\_\_

Total cost of trip: \_\_\_\_\_

Per student charge: \_\_\_\_\_

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Please attach:

1. Itinerary
2. Pre and post field trip activities
3. Other descriptive information

Principal approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

\*Superintendent's approval: \_\_\_\_\_ Date: \_\_\_\_\_

\*School Committee approval: \_\_\_\_\_ Date: \_\_\_\_\_

\* Approval necessary for all out-of-state field trips, all school-sponsored late night or overnight field trips (in or out of state), all school-sponsored international field trips.

*First reading: September 27, 2004*

*Second reading: November 08, 2004*

*Adoption: November 22, 2004*

*Proposed reconsideration: November, 2009*

***Hull Public Schools***