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STUDENT PHOTOGRAPHS

Individual schools may arrange, in cooperation with either the school's parent organization, student council, designated student committee, or a staff committee, to take individual student and/or class group pictures. Awarding of the photographic services shall be conducted through bidding procedures.

Individual and/or class group pictures may be taken at the school facility and during the regular school day hours. The pictures shall be made available for purchase by students and/or parents on a voluntary basis. The building Principal or his/her designee shall have final authority in authorizing the picture-taking program and will be responsible for overseeing the process.

Students may be required to have an individual picture taken for the cumulative file or identification purposes; however, no student shall be pressured or required to purchase photographs.

The purpose of the policy is to:

- 1. Enhance the safety of students through visual identification in an emergency situation;
- 2. Facilitate the social, educational, and administrative activities conducted in the school;
- 3. Provide a service to parents/guardians and students; and
- 4. Allow the profits gained from the picture-taking program to be used by the sponsoring group and authorized by the building Principal.

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