

# SCHOOL COMMITTEE MINUTES

## MONDAY, MARCH 13, 2023

Stephanie Peters, Chair (present)  
David Twombly, Vice Chair (present)  
Kyle Conley, Secretary (present)  
Liliana Hedrick, Member (present)  
Ernest Minelli, Member (present)

Judith Kuehn, Superintendent of Schools  
Diane Saniuk, School Business Administrator  
Maggie Ollerhead, Secretary to the Superintendent

The School Committee meeting was called to order by Stephanie Peters, Chair at 6:31 p.m. in the Hull High School Exhibition Room.

**Motion:** David Twombly **Second:** Kyle Conley  
Move to approve the Monday, March 13, 2023 agenda.  
**Vote:** 5-0-0

## None

- Our 4 winter sports teams made it to tournament play. The girls and boys basketball teams made it to the 2<sup>nd</sup> round, ice hockey made it to round 3 and the track team made it to second place in the South Shore League.
- Students are in the process of making their own schedules for next year
- This week is spirit week
- There will be a rally on Thursday
- MCAS ELA begins

## None

**Motion:** David Twombly  
Move to approve the following minutes as presented:

- Monday, February 27, 2023

**Second:** Liliana Hedrick

## 7.0 Superintendents Business Items

### 7.1 HHS Out-of-State Field Trip to Hawaii FY24

Hull High School science teacher, Ms. Sheila Blair, introduced high school junior, Katherine Orpen, who presented the out-of-state field trip to Maui, Hawaii for Marine and Island Ecology course, thru Ecology Project International (EPI). The presentation included the following:

- Travel dates: Friday, April 12, 2022 – Saturday, April 20, 2024 (9 days)
- Organization: Ecology Project International (EPI)
- Course: Hawaii Marine & Island Ecology Program (Maui)
- Curriculum Hours (minimum): Coursework – 30 hours, Research & service – 20 hours
- Coursework, Research, Service
- General Information: 12 students and 2 chaperones
- Cost, does not include fundraising, grants, scholarship opportunities, financial aid, PTO & Boosters
- Sample Itinerary

School Committee members asked questions, which were answered by Ms. Blair.

**Motion:** Kyle Conley

**Second:** Liliana Hedrick

Move to approve the out-of-state field trip to Hawaii leaving on April 12 and returning on April 20, 2024.

**Vote: 5-0-0**

### 7.2 FY24 Budget Discussion

Ms. Kuehn presented the District Priorities and said it correlates with our objective from the Strategic Plan and the funding source, saying that Committee members and community members can look at the presentation on the website and click thru the Strategic Plan for more detailed information.

### 7.3 Best Use of Educational Facilities Plan Phase I Update

Ms. Kuehn told the Committee there is a Google Doc, which shows all that needs to be done for Phase I to be completed, including who does what and where are we with each item. She went over the same timeline and items that she previously discussed at the February 27, 2023 School Committee meeting.

### 7.4 NEASC Visiting Team Closing Remarks

Mr. Michael Knybel, Hull High School Principal, said the NEASC visiting team closing remarks were remarkable. He said the team consisted of 6 educators, 3 administrators and 3 teachers. He said they could feel the strong school community. Mr. Knybel read excerpts from the letter, which included 14 commendations they picked up on. Ms. Kuehn thanked Karissa Connors and Tara Grosso for leading the charge. School Committee member made comments, thanked the staff and congratulated them on a job well done.

### 7.5 Jacobs Elementary Assistant Principal Search

Ms. Kuehn reminded the Committee that last year we had an interim assistant principal at Jacobs School. She said, during Phase I there will be one principal and one assistant principal and during Phase II there will be one principal and an upper level and a lower level assistant principal. She continued, stating that the posting ended on Friday and Mr. Shaw is setting up a search committee that will include; parents, teachers, himself and a school secretary. Round one will consist of an

orientation and interviews on March 21 and 22. Then 3 – 4 candidates will move forward to round 2, where they will be interviewed by administration. The Superintendent will interview the finalist on April 11 and an announcement will be made on April 14.

#### 7.6 Superintendent Summarize Evaluation Timeline & Procedure

Ms. Kuehn said she is coming up on her summative evaluation and would like to do the evaluation before the Committee's April 10<sup>th</sup> meeting and give to Maggie to put it all together. That way the results of the evaluation can be presented at the April 24<sup>th</sup> meeting.

#### 8.0 School Committee Policy Issues

**Motion:** David Twombly

**Second:** Liliana Hedrick

Move to approve the following policies from Section A for third reading/adoption:

ACAC CIVIL RIGHTS COMPLAINT POLICY AND PROCEDURES FOR SPONSORING  
ORGANIZATIONS OF CHILD NUTRITION PROGRAMS

**Vote:** 5-0-0

#### 9.0 Old Business Items

##### 9.1 Sub-committees

- Budget subcommittee met last Friday
- School Committee will meet with the Advisory Board on March 27<sup>th</sup> at Town Hall

##### 9.2 Acceptance of Donation

**Motion:** David Twombly

**Second:** Ernest Minelli

Move to accept the following donation:

\$100 from the family of Bhoopaul Sham (deceased high school science teacher) to be used for Hull High School science department.

**Vote:** 5-0-0

#### 10.0 New Business

Ms. Hedrick recommended creating a subcommittee to work with the town for community-based events for promotional discussions. Ms. Conley stated that she and Ms. Hedrick feel there should be an ad-hoc committee to work on it. Mr. Twombly said Town Manager, Phil Lemnios, has already discussed putting together a subcommittee to discuss this. Committee members discuss the fluidity of the upcoming elections, in which, three select board seats are up and two of them are not running for re-election, along with the town manager retiring at the end of June. After discussion, Ms. Peters suggested bringing up the subject at the March 27<sup>th</sup> Advisory Board meeting. Mr. Twombly agreed that would be the forum to ask about it. Mr. Minelli said he was in favor of setting the tone and moving forward.

#### 11.0 Correspondence to and Comments from School Committee Members

None

#### 12.0 Adjournment

**Motion:** David Twombly

**Second:** Ernest Minelli

Move to adjourn the meeting at 7:38 pm.

**Vote:** 5-0-0

Attachments:

1. Out-of-State Field Trip to Hawaii
2. FY24 District Priorities
3. NEASC Visiting Team Closing Remarks

These Minutes of a meeting of the Hull School Committee were approved and adopted by the Committee on April 10, 2023.

Kyle Conley, Secretary  
Hull School Committee