

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MINUTES
MONDAY, OCTOBER 2, 2017

SCHOOL COMMITTEE MEMBERS PRESENT

Eric Hipp, Chair (present)
Stephanie Peters, Vice Chair (present)
Jennifer Fleming, Secretary (present)
Kelley Huxtable, Member (present)
David Twombly, Member (present)

STAFF MEMBERS PRESENT

Michael F. Devine, Superintendent of Schools
Judith Kuehn, Assistant Superintendent
David DeGennaro, Business Administrator
Maggie Ollerhead, Secretary to the Superintendent

1.0 Call to Order

The meeting was called to order by Eric Hipp, Chair at 7:01 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the salute to the Flag.

2.0 Approval of Agenda

Motion: Stephanie Peters

Second: David Twombly

Move to approve the October 2, 2017 as presented

Vote: 5-0-0

3.0 Input from Public on Agenda Items

None

4.0 Student Representative

Christian Olivieri, Kasey Mullenhoff and Matthew Williamson, Hull High School seniors, gave the student representative report, which included the following:

- On October 4th at 7 pm the guidance department is hosting the senior guidance night. Parents and guardians are encouraged to attend.
- On October 5th Endicott College will be visiting
- On October 6th Lasell College and the United States Navy will visit
- Student Government is not in full effect having weekly meetings on Wednesdays
- Hull High Theatre Arts is continuing to work on their fall production of *The Diary of Ann Frank*
- The nominees for homecoming court have been picked. The homecoming rally will be held during the school day next Friday, October 13th as well as the homecoming dance after the football game, where the Pirates will play against Carver.

5.0 Approval of Minutes

Ms. Peters made a motion, seconded by Mr. Twombly, to approve the September 18, 2017

minutes, as presented. Ms. Huxtable wanted to change the wording on section 10-.1 SSVT Planning Committee. Mr. Hipp stated that he would like to see the changes in writing before there was a vote. Ms. Huxtable stated that she just sent the changes to him and Ms. Ollerhead. Ms. Peters withdrew her motion.

6.0 Superintendent's Business Items

6.1 Subcommittee Reorganization

Mr. Hipp explained that since Ms. Peters did not attend the retreat, he wanted to give her an opportunity to discuss her preferences for subcommittees and negotiating teams. Ms. Peters volunteered to be on the HTA Negotiating Team, along with the subcommittees/negotiating teams she was on last year.

7.0 School Committee Business Items

7.1 Hull High School Advisory Kick-off Day

Ms. Nicole Nosek, Hull High School Assistant Principal, discussed the 8th Annual Advisory kick-off Day events that took place on September 28, 2017. The day's activities included:

- Freshman: "Getting to Know Hull High School"
 - Stayed at the high school
 - Supervised by Meghan Preble
 - Participated in team building activities:
 - Advisory poster
 - Lifeboat Exercise
 - Relay races
 - Dodge ball
 - Skits
 - The PTO and Boosters provided a cookout for all freshmen and their advisors
 - \$5 charge per student
- Sophomores: "Service to Our Community"
 - Participated in community service activities at:
 - Hull Senior Housing
 - The Sunset Point Camp
 - Hull Senior Center
 - Hull Beach Park
 - Hull Roadways
 - Supervised by Scott Paine and Jim Quatromoni
 - Buses to sites by North River Bus Co.
 - The PTO and Boosters provided a cookout for all freshmen and their advisors
 - \$5 charge per student
- Juniors "Thinking About Life After High School"
 - Boat left Pemberton Pier at 7:45 AM and return at 1:30 PM
 - Students visited:
 - Northeastern University
 - Emmanuel College
 - Wentworth Institute of Technology
 - Supervised by Nicole Nosek

- \$13 charge per student
- Seniors: “Getting to Know Boston”
 - Boat left Pemberton Pier at 7:45 AM and returned at 1:30 PM
 - Students visited:
 - Fenway Park
 - The Museum of Science
 - The New England Aquarium
 - Supervised by Nicole Nosek
 - \$13 charge per student
- Funding Sources:
 - Student Contributions
 - PTO \$1,000
 - Boosters \$1,000

Any money not needed will be returned to both groups

7.2 Student Services

Mr. Devine discussed the restructuring of the student services department to keep the public informed, stating that after Ms. Philippa Young, former Director of Student Services, gave her notice, he looked at three scenarios, which included keeping the status quo, hiring an interim, and restructure and redistribute. Mr. Devine said that we are fortunate to have Judy Kuehn, Assistant Superintendent, who was the previous Director of Student Services. He continued by explaining that the goal was to do what was best for the students and restructuring would provide more direct services to students. The restructuring would be as follows:

- Increase the high school school psychologist for a .4 to 1.0 FTE to allow more direct services to student both in the high school and at the other schools as needed. This person will be able to run therapeutic groups and have a counseling caseload.
- Ask the special education teachers to assist in IEP reviews and begin writing the IEP at team meetings with a laptop and projector.
- Increase responsibility of principals by attending all initial and re-evaluations, evaluate all special education teachers, paraprofessionals and service providers.
- Increase Mary Merrigan, Out-of-district Coordinator/Instructional Coach by .1 FTE to a total of .3 FTE in Out-of-district. She will case manage all OOD students, work with parents and placements to assist in students transitioning back to our schools when appropriate, work with students in our schools who are at-risk and struggling
- Judy Kuehn would have ultimate responsibility for special education. She will review all IEP's.

These changes will result in more direct services to students at the building level, one less administrator and fiscal responsibility while also providing increased services to students.

Mr. Hipp stated that there probably would not be a lot of discussion now because this has been discussed at the School Committee retreat in the summer and in executive session after the last meeting.

7.3 Social Emotional Learning

Ms. Judith Kuehn, Assistant Superintendent, gave an updated on social emotional learning

and what is currently planned for the 2017-2018 school year related to district goal number 2, which is to continue to review and refine pre-k through 12 practices to support the development of social and emotional competencies. Ms. Kuehn stated that throughout the 2017-2018 school year, all teachers and administrators are reading "Social-Emotional Learning in the Classroom". She added that the book is designed to allow teachers to see opportunities to incorporate social and emotional learning into the work they already do every day. One of the writers of the book, Dr. Deborah Brady, will also visit Hull schools to work with faculty on November 6, 2017 during a professional development day.

7.4 Strategic Plan

Mr. Devine presented the process and time line for development of the five (5) year strategic plan. He stated that it will take the next year to develop a plan for the district. He said he will look at our district from head to toe and set specific and measurable goals. He added that in order to do this the following would have to take place:

1. Gather information

- a. Hold information sessions at all three schools – all are welcome
- b. Gather information at faculty meetings at all three schools
- c. Hold morning information session at the Senior Center
- d. Hold an additional session at the Memorial School during the day that all are welcome to attend

These sessions will take place in October, November and December and will look at the strengths of our school and where we could do better. He will report findings to the School Committee at the January meeting.

2. Convene Strategic Plan Team

- a. Members to include School Committee members, teachers, parents, administrators, Hull High School students and community members
- b. Looking for people that can commit to two meetings each month and work (research) at home
- c. Discuss the information received during meetings and set a mission statement
- d. This mission will then drive the creation of goals
- e. Technology will be woven throughout the goals
- f. Research best practice and visit other school districts
- g. Look at enrollment projections and space needs
- h. Each goal will have action steps and a timeline

3. The Plan

- a. Will be presented at the first School Committee meeting of January 2019
- b. Will guide the decisions we make going forward
- c. But – this document will be guided by on core value and that is what is best for the students of Hull

Committee members asked that Mr. Devine reach out to other groups, including town hall personnel, alumni and parents in town who haven't sent their child/ren to Hull Public Schools.

7.5 FY18 Budget Update

Mr. DeGennaro, School Business Administrator, provided an update on the FY18 budget. He

stated that this is the latest budget since the public hearing in March and Town Meeting in May. He explained that budget development starts in September of each year and the forecast can change but the bottom line does not. He said some of the fluctuation this year occurred for the following reasons: savings with new superintendent, increased high school water and sewer projections to better reflect actual expenditures, rising transportation costs, redistributing funds from director of student services resignation, salary savings with new hires to replace resignations, increased lunch program overage coverage, increase in special education tuition from more students being placed out-of-district. He stated that overall the district is still in good shape at the moment, but it is always fluid.

8.0 School Committee Policy Issues

Mr. Devine said he spoke to HTA members and agrees to put out a survey to teacher regarding expendable supplies. He stated that there is money in the budget and teachers have plenty of pens, pencils, markers, etc. When discussing principals said teachers should just ask if they want supplies. He added that some teachers will purchase out of pocket but the essentials are all there. He also said that he is looking into the difference between CORI and SORI and if volunteers should be filling out SORI's along with CORI's.

Ms. Huxtable again questioned policy IJP, Expendable Supplies. She asked to delete the words *including paper, pens and pencils*. Mr. Hipp said he reads it as general supplies are defined as paper, pens and pencils, etc. and are provided free of charge to all pupils. Ms. Peters said she was struggling with what Ms. Huxtable is trying to accomplish by taking those words out of the policy. After more discussion Ms. Huxtable said the back story is that she heard that students received packages of supplies they ordered but some students did not order and therefore don't get the same package. Ms. Peters said that yes, the first year of the PTO fundraiser that did happen but the implementation has changed so that won't happen again. Ms. Huxtable asked if there was a way that the community could collaborate with the PTO and get a list of kids on free or reduced lunch to make sure those kids get the same supplies. Ms. Peters recommended that Ms. Huxtable go to the next PTO meeting and get involved and talk to them.

Motion: Stephanie Peters

Second: Eric Hipp

Move to accept the following policies for second reading as presented:

Policy IJOA	School Sponsored Field Trips
Policy IJOA-E1	Field Trip Medication Permission Form
Policy IJOAA-E	Parental /Student Consent Release from Liability and Indemnity Agreement
Policy IJOB	Community Resource Persons/Speakers
Policy IJOC	School Volunteers
Policy IJP	Expendable Supplies
Policy IJQ	Reconsideration of Instructional Resources
Policy IKAB	Student Progress Reports to Parents

Vote: 5-0-0

9.0 Old Business Items

10.1 Sub-committees

- Capital Outlay held a joint meeting in this room with Advisory Board. Ann Herbst presented Hull Rising Tides and Climate Change. They will meet again on October 17th and 24th.
- SSVT Planning Committee held an informational session. Although it was meant to be informational, Dr. Hickey and two board members discussed the process of becoming a member. This opportunity may not arise again. They will hold their open house on October 14. Ms. Huxtable stated that even if students get in on the third round, once applicants do get in everyone is on even footing and just as eligible as anyone else. She said the committee is still weighing cost impact and how many kids are interested in attending.

10.0 New Business
None

11.0 Approval of Warrants
None

12.0 Correspondence to and Comments from School Committee Members
None

13.0 Adjournment
Motion: Stephanie Peters
Motion to adjourn at 8:41

Second: David Twombly

Additional documents:

1. FY18 Budget with FY17 Actuals

These Minutes of a meeting of the
Hull School Committee were approved
and adopted by the Committee on
October 16, 2017.

Jennifer Fleming, Secretary
Hull School Committee