

**Hull Public Schools
August 5, 2020**

**Charting the Course Together to
Re-Open School**

Preliminary Plan

Key Points

- Awaiting final DESE guidance on re-opening schools
- SC votes to accept or reject three re-opening models
- SC votes on the model to re-open
- Phased in approach to start of school year
 - 10 professional development days for staff
 - August 31-September 15, 2020
 - First day of instruction for students September 16, 2020
- Remote model available for families that opt out

Guiding Principles

- Health and Safety
- Equity
- Academic Engagement
- Social & Emotional

Planning Structure to Prepare Our Schools

- Engagement with stakeholders
 - District Return to School Working Group
 - Building Return to School Working Groups
 - Teacher Health and Safety Committee
 - Regular opportunities for feedback
 - Building level re-opening forums
 - Grade level re-opening forums
 - Videos for students on re-opening procedures

Planning Structure to Prepare Our Schools

- Academic Planning
 - Planning for smooth transitions across models
 - Professional Development
 - Social & Emotional support for staff and students
 - Teachers may register their children in Hull
 - Teachers may bring their children to school during remote learning model

Building Management Health & Safety

- Create health and safety protocols
- Traffic flow
- Arrival & dismissal
- Furniture reconfigurations
- Classroom layouts
- Mask breaks
- Access to administrative Areas
- Consultation with Manet infectious disease physician
- Personal Protection Equipment
 - Sneeze guards, face shields, masks, gloves, etc.

Transportation Plan

- Work with transportation contractor - First Student
 - Safety measures for bus drivers
 - Safety measures for students
 - # of passengers limited to 24
 - Parents/guardians encouraged to drive
 - Walkers
 - Traffic pattern challenges

Building Readiness

- HVAC equipment, systems, controls inspected
- Guidance from the American Society of Heating/Air Conditioning Engineers (ASHREA)
 - Eleven (11) outside air changes per hour
 - 50% minimum outside air setting
 - Increase occupancy schedules
 - Filter changes

Custodial Staff

- Custodial training
- Proper use of PPE
- Understand transmission of viruses
- Will self monitor for symptoms of illness
- Hire additional staff as needed

Cleaning/Disinfecting our Schools

- Follow Centers for Disease Control and Prevention (CDC) guidelines
- Training on proper cleaning/disinfecting techniques
 - EPA-registered disinfectants used
 - Cordless electronic handheld sprayers
 - Disinfecting logs utilized and posted
 - Supply of PPE equipment and disinfectant

Food Service

- Whitsons Culinary Group
- Special Re-opening Task Force appointed
- Re-opening plan follows CDC guidelines
- Serving staff trained
- Adherence to food safety protocols
- Elimination of all self-serve/cook-to-order stations
- Safe grab-and-go options
- New style of service will be established
- Summer meals

Planning Structure to Prepare Our Schools

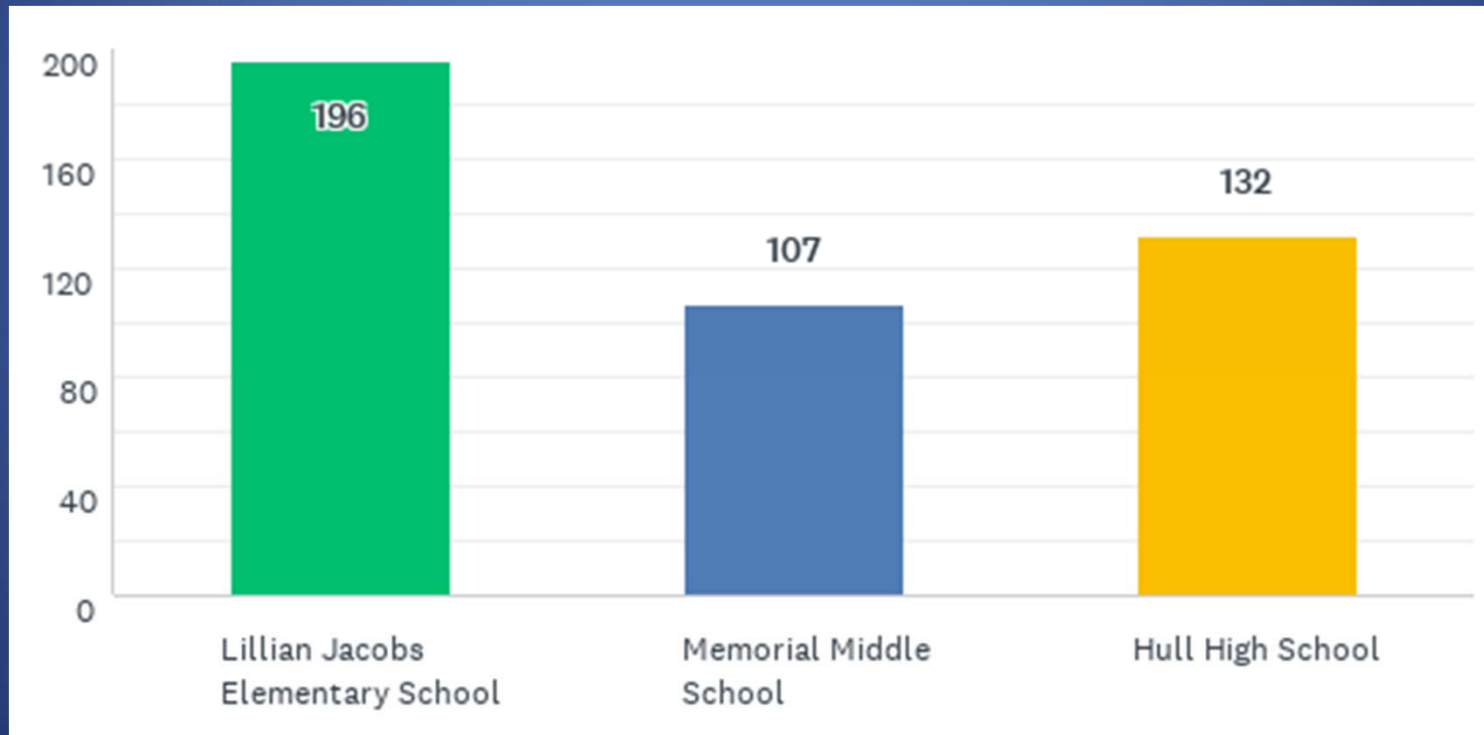
- Technology
 - One to one devices (K-12)
 - Consistent platforms
 - Single-sign-on platform
 - Seesaw prek - grade 2
 - Schoology 6 – 8
 - Edgenuity
 - Google Classroom
 - Go-To-Meeting
 - Assisting families with internet access

Planning Structure to Prepare Our Schools

- **Professional Development**
 - Technology and Distance Learning
 - Cultural Proficiency
 - Health and Safety

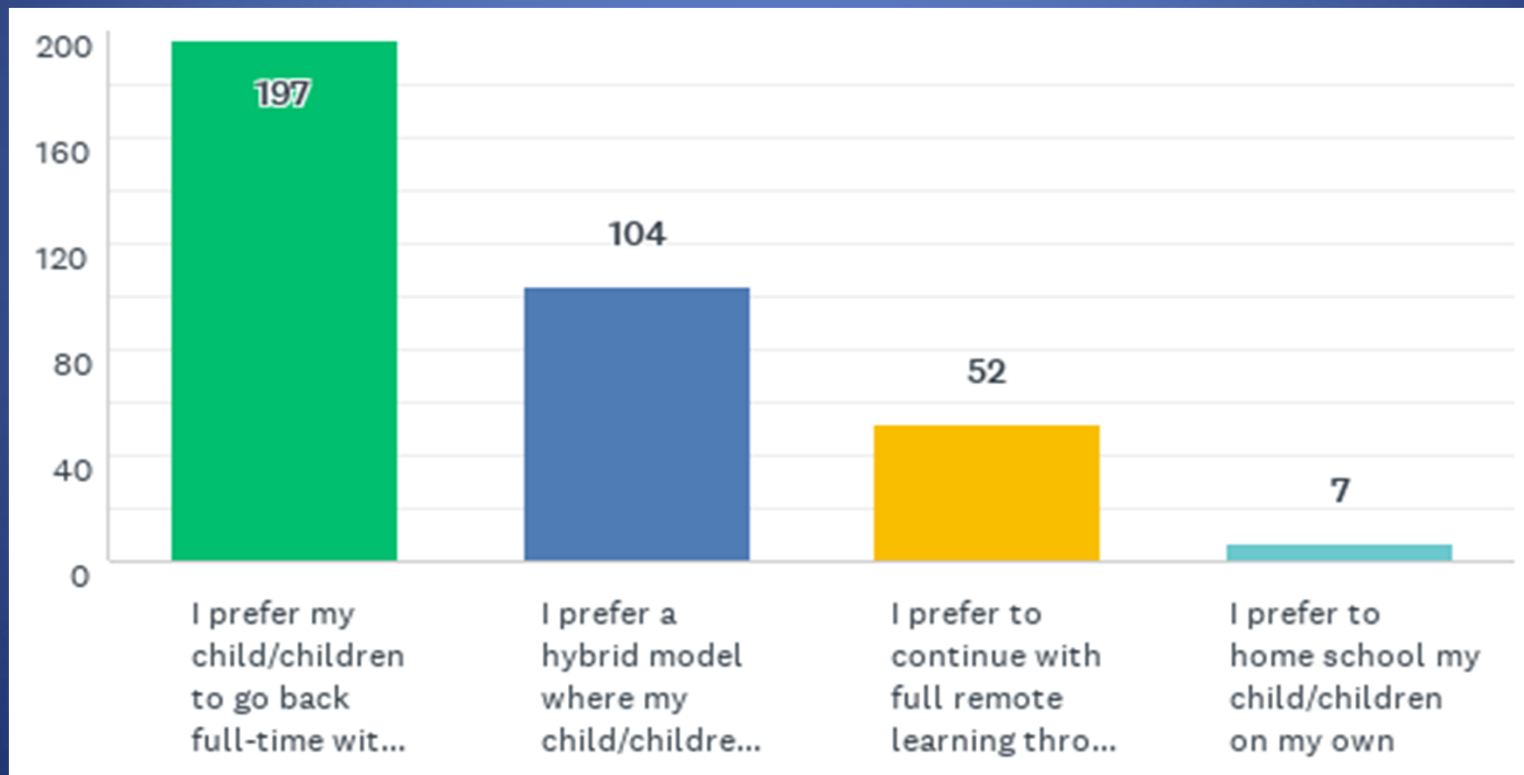
Family July Survey

Which school will my child/children attend



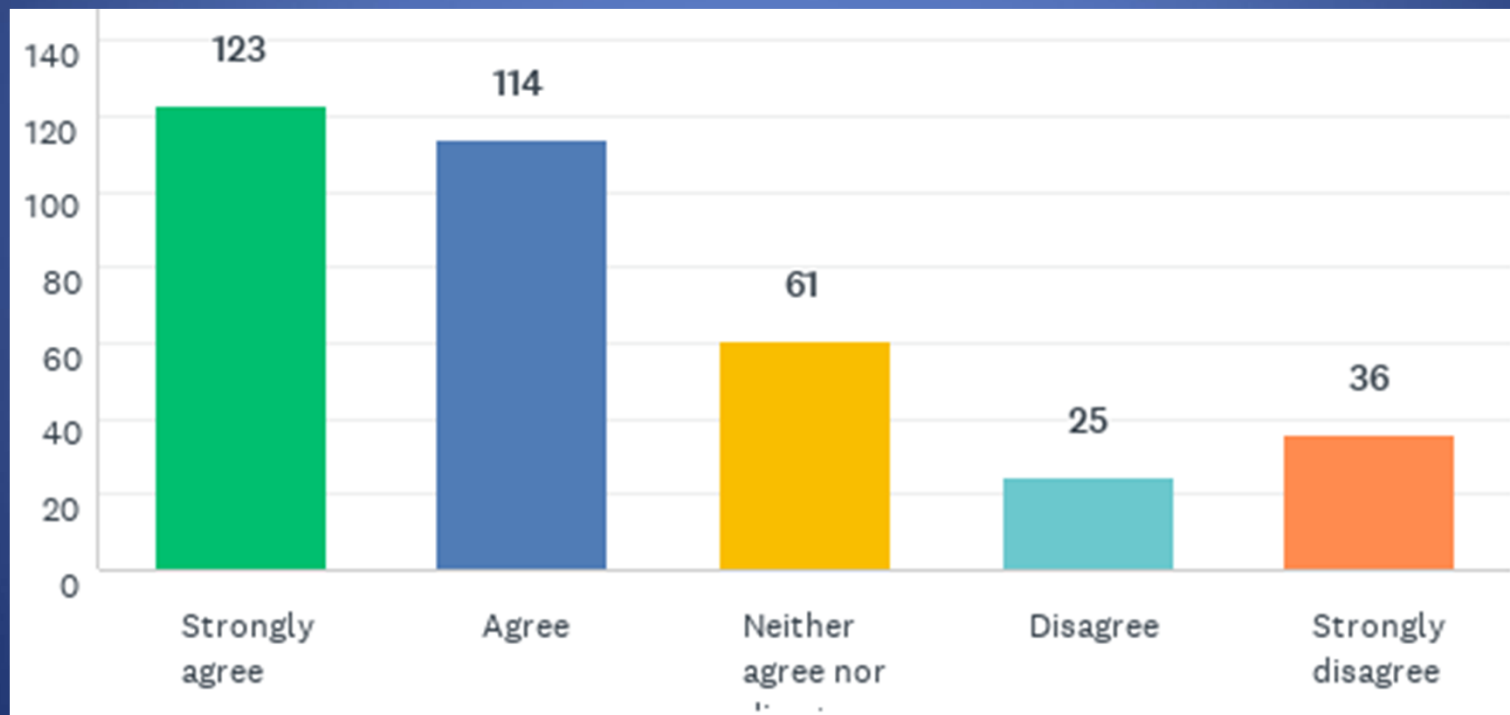
Family July Survey

Model preference - in person, hybrid, remote



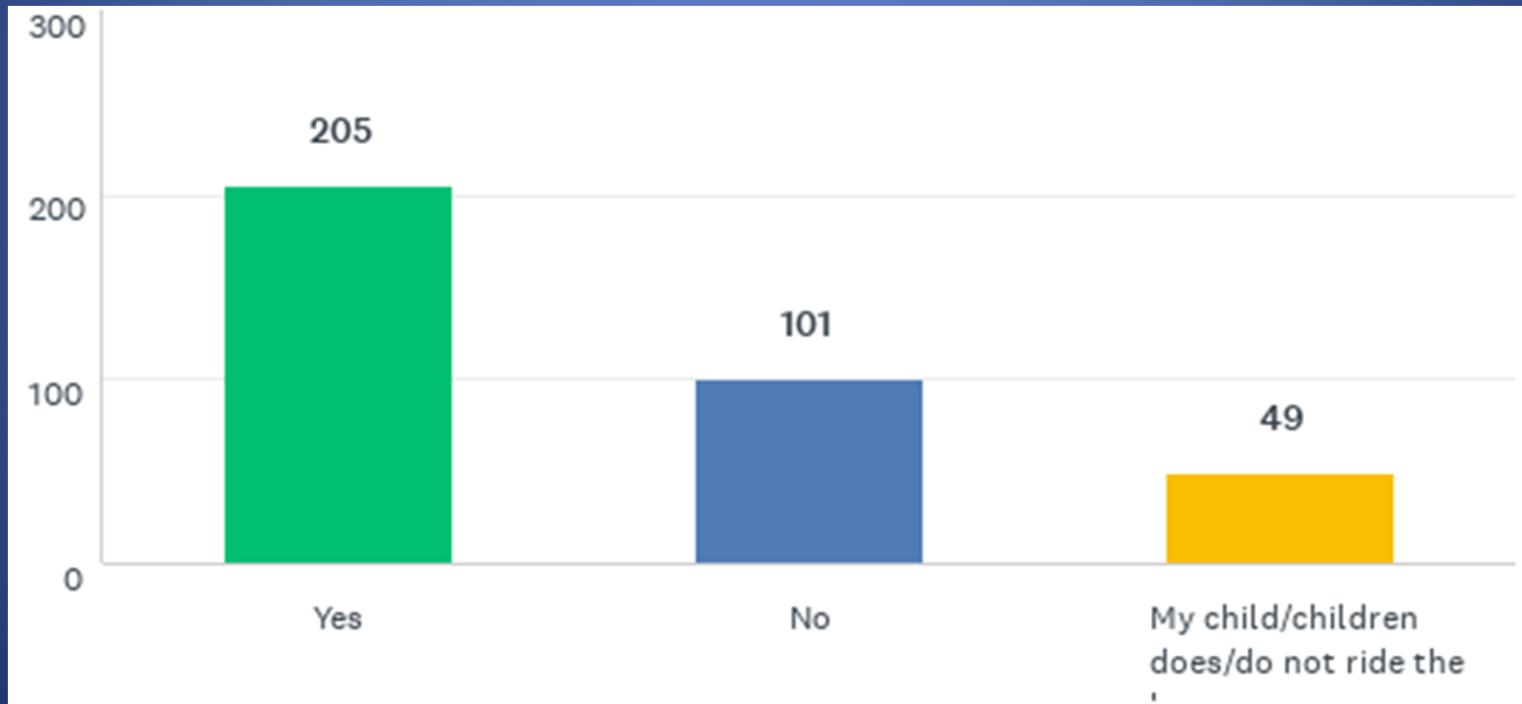
Family July Survey

Will I send my child to school if there is an in-person model in place?



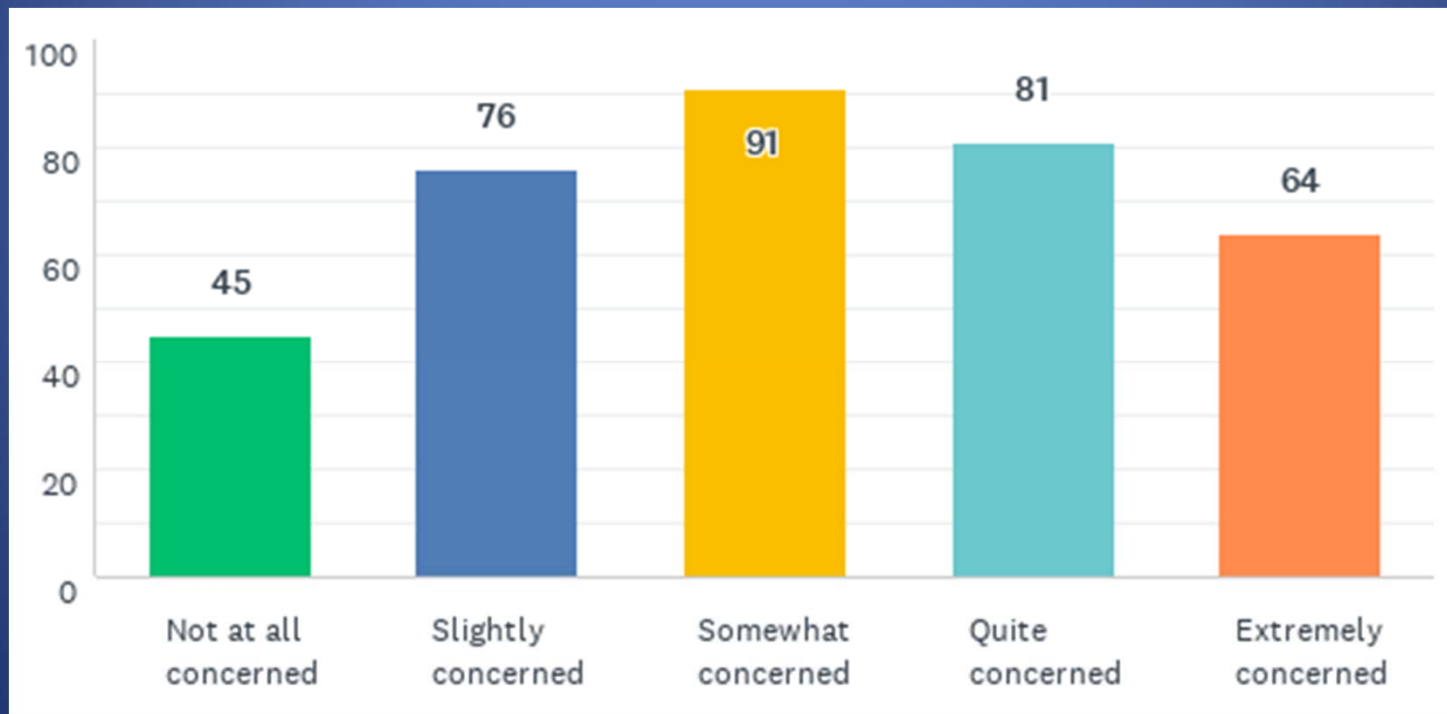
Family July Survey

Do I feel comfortable having my child take the bus?



Family July Survey

How concerned are you about your child's/
children's social-emotional well-being?



High School In-Person Model

- 3 feet social distancing with student desks in classrooms
- Most classrooms can accommodate up to 20 students with 6 feet teacher space at front of room
- Desk positioning will be clearly marked on the floor of each room
- All students will face front and will have an assigned seat
- In addition to face masks, teachers will be provided a face shield for working with students
- Larger “classroom” spaces – library 30 students, Exhibition Room 30 students, auditorium 30 students, cafeteria 30 students, music room 30 students, math classroom 27 students, 3 science classrooms 23 students

High School In-Person Model

- All hallway traffic will stay to the right with arrows marking flow
- Bathroom use – 1 student in the bathroom at a time
 - Staff will have bathroom duty each period to monitor usage in place of ISS duty
 - Staff who are on duty will lock the bathroom during passing time until the next staff member arrives to monitor usage
- Office area – There will be a check-in glass window so visitors/ students do not enter the office
 - Hand sanitizer will be available for those checking in
- Waiting area will be in the lobby with chairs socially distanced
 - There will be a buzzer on the inner door to prevent contact with the secretary upon check-in

High School In-Person Model

- Nurses area – There will be a quarantine room in addition to a regular sick room for symptomatic people to be in isolation
 - The Nurses area is sectioned off (two doors) and apart from other areas
- Hand sanitizer will be provided for all persons entering the building each day
- Masks will be provided for those who do not have one
- Cleaning and disinfecting of all areas will take place nightly
 - High touch areas will be cleaned and disinfected frequently throughout the day
- Staggered dismissal for students to limit hallway traffic at the end of the day

High School Hybrid Model

- Cohort A and Cohort B - each one is $\frac{1}{2}$ of student population, split alphabetically
- Cohort A attends in-person on Monday and Tuesday
- Cohort B attends in-person on Thursday and Friday
- Wednesday will be all-school remote. Wednesdays will be on a rotating cycle. BLUE Wednesday will be periods A, B, C, D and GOLD Wednesday will be E, F, G, and Advisory period
- Staff will still report to school
- Wednesday morning: collaboration, office hours, and planning with high school classes starting at 9:00
- Prioritize full-time in person instruction for “high needs” students

High School Hybrid Model

During the Day COHORT A or B Remote Learning

- Students and families continue to access the Learning Outlines for assigned work and activities
- Assignments given will focus on strengthening fundamentals taught during in person learning
- The bulk of remote work is designed to allow students to work independently, but with support as needed. Students will be challenged but not frustrated
- As appropriate, students may also be supported and taught by various educators (e.g. special educators, teachers of English Language Learners, specialists, and counselors)

High School Hybrid Model

During the Day COHORT A or B In-Person Learning

- Students are in school during regular school hours (7:25 a.m. - 2:20 p.m.)
- For students participating in In-Person Learning, guidelines will remain in place as outlined in the in-person portion (see above)
- Lunches will remain the same and students will be placed 6 feet apart in the cafeteria as outlined in the in-person plan

High School Remote Learning Model

The goal of this plan is to create an outline/schedule to help direct Remote Learning on a daily basis with specific directions and expectations for students.

High School Remote Learning Model

- Teachers will utilize Google Classroom as their learning platform
- Teachers will publish coursework and assignments to be completed for the following week no later than 3:00pm the Friday prior
- The traditional high school grading scale will be in place
- Teachers will utilize either Google Meet or Go-to-Meeting to hold their virtual lessons
 - Attendance will be taken each day and students are expected to attend their virtual lessons
- Students will follow a schedule similar to a block model and have a virtual session plus independent work time.

High School Remote Learning Model

- Blue day – periods A, B, C, and D
 - Prep/office hours 7:30-9:00
 - A period – 9:00
 - B period – 10:00
 - C period (later to accommodate lunch time) – 12:00
 - D period – 1:00
 - Office hours/drop in 1:45-2:30
- Gold day – periods E, F, G, Advisory
 - Prep/office hours 7:30 – 9
 - E period - 9:00
 - F period - 10:00
 - G period - 12:00
 - Advisory - 1:00
 - Office hours/prep – 1:45-2:30

Memorial School In-Person Model

- Classrooms can accommodate 3 feet of social distancing with student desks in classrooms. All tables and other furniture have been removed (if needed)
- Most classrooms can accommodate up to 22 students with 6 feet of teacher space at front of room
- Students will travel in cohorts. There will be three cohorts of students in grades 6 and 7 and four cohorts of students in grade 8
- Three different entrance points at drop-off will be used
- Schoology will be used as a Learning Management System (LMS)
- Desk positioning will be clearly marked on the floor of each room

Memorial School In-Person Model

- All students will face front and will have an assigned seat
- In addition to face masks, teachers will be provided with a face shield for working with students
- Larger “classroom” spaces if needed: library, three large group rooms, & Cafe
- Lunches (3) – approximately 66 tables with 6 feet of separation can accommodate all students in the Gymnasium and Cafeteria
 - Mask break time for students
 - Students will wash hands in the classroom OR use hand sanitizer before proceeding to lunch. Each classroom has a sink

Memorial School In-Person Model

- P.E. will be held outside, weather permitting, or will have wellness lessons in a classroom
- Student Movement
 - Designated stairwell by grade level to travel between floors
 - Students will be instructed and monitored to stay to the right and to practice social distancing
 - Floors will be marked
 - Classes may go outside during passing for mask breaks and fresh air

Memorial School In-Person Model

- Lockers will not be used
- Bathroom use – 1 student in the bathroom at a time
 - Staff will have bathroom duty each period to monitor usage
 - Staff who are on duty will lock the bathroom during passing time until the next staff member arrives to monitor usage
- Office area – There is a large acrylic barrier on the counter to provide the office staff with protection
 - Hand sanitizer will be available for those checking in
- Waiting area will be in the lobby with chairs socially distanced

Memorial School In-Person Model

- Nurses area – There will be a quarantine room in addition to a regular treatment room for symptomatic people
- Hand sanitizer will be provided for all persons entering the building
- Masks will be required for all and provided when needed
- Cleaning and disinfecting of all areas will take place nightly
 - High touch areas will be cleaned and disinfected frequently throughout the day
- Dismissal – Students will be dismissed by grade level, one class at a time and will use separate exits

Memorial School Hybrid Model

- Most bullet points from the “In-person” model apply to this model.
- Class size will be 11 or under
- Each cohort at each grade level will be split into two “sub-groups” A and B
- Sub-groups will be split alphabetically
 - “A” attends in-person on Monday and Tuesday
 - “B” attends in-person on Thursday and Friday
- Wednesday will be remote day for students, staff will come to school
- Wednesday morning: collaboration, office hours, and planning with middle school classes starting at 9:00
- Accommodations for high needs students will be made to maximize face to face instruction and to provide more comprehensive services similar to an “in-person” model

Memorial School Hybrid Model

During the Day Group A or B Remote Learning

- Students and families continue to access the Learning Outlines/Plans for assigned work and activities
- Teachers will use Schoology to manage instruction and learning
- Teachers provide completion times/due dates for all activities to guide students through their work
- Assignments given will focus on strengthening fundamentals taught during in person learning
- Remote work will be designed to allow students to work independently, but with support as needed. Students will be challenged but not frustrated
- As appropriate, students may also be supported and taught by various educators (e.g. special educators, teachers of English Language Learners, specialists, and counselors)

Memorial School Hybrid Model

During the Day COHORT A or B In-Person Learning

- Students are in school during regular school hours (7:55 am - 2:45 pm)
- For students participating in In-Person Learning, guidelines will remain in place as outlined in the in-person portion (see above)
- Students will be provided with educational/instructional activities during remote learning that will be published weekly

Memorial School Remote Learning Model

The goal of this plan is to create an outline/schedule to help direct Remote Learning on a daily basis with specific directions and expectations for students

Memorial School Remote Learning Model

- Teachers will use Schoology as their learning management system
- For Video Lessons, Screen Casts, and other “live” instruction, teachers are encouraged to use Go-To-Meeting, but may also use Zoom or Google Meet
 - Attendance will be taken each class and students are expected to attend their virtual lessons
 - Teachers may provide readily available instructional materials such as Khan Academy to supplement instruction
- Teachers will publish coursework and assignments to be completed for the upcoming week on the previous Friday
- The traditional middle school grading scale will be in place

Memorial School Remote Learning Model

- Teachers may choose to hold their office hours in the afternoon from 3:00 to 4:00 pm
- Students will follow a six period day bell schedule
 - Office Hours 7:55 - 9:00
 - A period: 9:00 - 9:40
 - B period: 9:50 - 10:30
 - C period: 10:40 - 11:20
 - Lunch: 11:30 - 12:20
 - D period: 12:20 - 1:00
 - E period: 1:10 - 1:50
 - F period: 2:00 - 2:40

Jacobs School Reopening Plans

RAD

- **R** - Respect others
- **A** - Act in ways that make our school safe, caring, and welcoming
- **D** - Do your best learning

COVID RAD

- **R** - Respect others
 - This looks like: personal space / respectfully reminding one another of the new rules
- **A** - Always wear my mask
 - Asking for a mask break if you need it
- **D** - Distance from others
 - Keep a friendly 6ft distance

Jacobs School In-Person Model

- At the elementary level, all DESE health and safety guidelines will be implemented that will include additional precautions specific to the Jacobs School
- *At least six feet* social-distancing will be applied in all areas within the building
- *At least six feet of Teacher Area* across the front of every classroom for teachers to instruct students
- Additional classes at each grade level will be added to give students six feet of social distancing Kindergarten - Grade 5
- Classes will remain as “cohorts” throughout the day to limit the number of people they are in contact with

Jacobs School In-Person Model

- School will start at 9:25 to allow staff planning time
- During September dismiss two hours early at 1:15
- During October dismiss one hour early at 2:15
- At least six feet social distancing in all classrooms
- Desk positioning will be clearly marked on the floor of each room and students will face front in assigned seats
- Masks/face coverings are mandatory for students in grades 2-5 and strongly encouraged for students in prek-1
 - Clear tri-folds will be available in grades Prek-1 for students without masks

Jacobs School In-Person Model

- In addition to face masks, teachers will be provided a face shield for working with students and a Plexi-glass shield for one-on-one instruction/conversations
- Multiple access points will be utilized for students (i.e. bus riders, walkers, bikers, drop-off, pick-up) during their arrival and dismissal
- Mandatory hand washing and sanitizing will be required upon entry and throughout the day
- Traffic flow in hallways, spacing indicators on the floor. All hallway traffic will stay to the right with spacing indicators. Stairwell traffic flow will be designated

Jacobs School In-Person Model

- COVID-19 related isolation space next to nurse office
- Regular Hand Washing and Mask Break routines
- Student belongings will be placed at each student's desk
- Students will have their own supplies at their desk. There will be no sharing of supplies/materials/devices
- Limited number of students within the bathroom at a time
- Students will eat in classrooms. Lunches will be delivered to classrooms
- Incorporate as much outdoor time as possible

Jacobs School Hybrid Model

- All recommended health and safety guidelines will be applied at the elementary level and in some cases stricter guidelines will be implemented than what is required by the DESE. For that reason, the elementary level has two (2) hybrid scenarios included below:
- Continue with In-Person Model - Wednesday will be an early release. Students will attend in the morning. The afternoon will be used for additional cleaning and teacher planning (½ day)

Jacobs School Remote Learning Model

- Teachers will create an outline/schedule to direct Remote Learning on a daily basis with specific directions and expectations for students
- Grade level learning outline/schedule links will be sent to families weekly as part of the Thursday Blue Notes sent by the principal
- Students will be assessed using the traditional standard based report card and will be emailed to families at the end of each trimester

Jacobs School Remote Learning Model

- Teachers/staff will develop lessons across all curriculum areas that focus on all standards
- Teacher/staff will provide an outline/schedule containing the learning assignments which will be shared with families each Thursday attached to the weekly Blue Notes with the expectation students complete their work within each curriculum area by the following Friday
- Students in PreK-Grade 1 will have the option to borrow an iPad during remote learning
- Students Grades 2-5 will be given a Chromebook to use in school and at home

Jacobs School Remote Learning Model

- Platforms: Students PreK-Grade 2 will use the Seesaw platform. Students in Grades 3-5 will use Google Classroom as their learning platform
- Teachers will balance learning activities between on-line, hands-on, and printable opportunities
- Educators (regular education, special education, and counselors) will collaborate as needed to support their shared students both academically and social-emotionally

Jacobs School Remote Learning Model

- Teachers will conduct a *Morning Meeting* each day to connect students within the class
- Teachers will conduct virtual lessons and provide video lessons
- Teachers will check in with their students multiple times per week to provide feedback on work and to respond to questions
- The district Go-To-Meeting platform is suggested for virtual class meetings

District High Needs Students

Full in person re-opening

- All students will be in school full time in order to access necessary services and support
- Consideration in schedules will be made to reduce transitions and cross cohort mobility

District High Needs Students

Hybrid re-opening

- Jacobs Elementary School will remain in person with ½ day Wednesday
- Middle School and Hull High School will use the following structure for all students:
 - Mon/Tues (Cohort A) and Thursday/ Friday (Cohort B). Under this model students will participate in remote learning on Wed am.
- Students who participate in special education programs will maintain a full time as much as possible or in person schedule in order to receive IEP services in 1:1 or small group settings

District High Needs Students

- Students in other high priority groups (EL's, former EL's and economically disadvantaged) will participate in the schedule as assigned with their classmates. Options for increased in person instruction will be considered based on each student's level of engagement during remote lessons
- Full implementation of IEP's
- Remote Team Meetings

District High Needs Students

Full remote re-opening

- Under full remote learning, students will participate in rigorous synchronous and asynchronous learning activities as well as related service therapy sessions. Special education services will be adjusted accordingly with parent/family input
- Based on guidance from DPH and DESE, these students will move to hybrid/ full in person instruction as soon as it is permitted

Communications

- Clear, consistent and timely information will be provided to families and staff
- HPS websites and emails will continue to provide timely updates
- Feedback will be sought consistently throughout the school year
- Fluid decision regarding opening model

District Return to School Working Group Members

- Judy Kuehn, Superintendent
- Brian Mullin, HTA Co-President
- Meg King, HTA Co-President
- Haley Lamphier, HTA Co-President
- Taylor Vieira, HTA Secretary
- Stephanie Harris, HTA Treasurer
- Deborah McCarthy, Grade 5 Teacher
- Kathe Keegan, Head Nurse
- Sheila Blair, Hull High School Science Teacher
- Kate Lidington, Hull High School Science Teacher
- Cooper Marshall, Hull High School ELA Teacher
- Scott Saylor, Hull High School Custodian
- Christine Cappadona, Jacobs School Principal
- Anthony Hrivnak, Memorial School Principal
- Nicole Nosek, Hull High School Principal
- David DeGennaro, School Business Administrator

Hull High School Return to School Working Group Members

- Nicole Nosek, Principal
- Dan Mastrogiacomo, Assistant Principal
- Tara Grosso, Library Media Specialist
- Brian Mullin, Social Studies Teacher
- Michelle Burke, Guidance Counselor
- Jennifer Whalen, Parent
- Stephanie Harris, Math Teacher
- Meghan Preble, Guidance Counselor
- Scott Paine, Athletic Director/
Community Outreach Coordinator
- Kate Lidington, Science Teacher
- Tricia Roach, School Nurse
- Sheila Blair, Science Teacher
- Jenn Gonzalez, Parent
- Amanda Davis, Art Teacher
- Corrie Bryda, Parent
- Kim Wall, ELA Teacher
- Heather McDonnell, Parent
- Cooper Marshall, ELA Teacher

Memorial Middle School Return to School Working Group Members

- Tony Hrivnak, Principal
- Laurie McDowell, Parent
- Amy Hyde, Parent
- Jen Reardon, Reading Teacher
- Katie Blake, Parent
- Sharon Striglio, School Nurse
- Mary Merrigan, Instructional Coach
- Rebecca MacDonald, Adjustment Counselor
- Heather Weber, Grade 6 Science Teacher
- Haley Lamphier, School Psychologist
- Alison Caputo, Special Ed. Teacher
- Kathy Sullivan, Grade 6 Math Teacher
- Keith Connolly, Custodian
- Greg Fallon, Phys. Ed. Teacher
- Deb Casey, Secretary

Jacobs Elementary School Return to School Working Group Members

- Christine Cappadona, Principal
- Kyle Shaw, Assistant Principal
- Mary Merrigan, Instructional Coach
- Mary Henriksen, Grade 2 Teacher
- Katie Perniola, Preschool Teacher
- Elizabeth Sypek, Special Ed. Teacher
- Kristen Mercurio, Physical Therapist
- Kerrie Ryan, Technology Teacher
- Cindy Capone, Paraprofessional
- Courtney Skidmore, Parent
- Dina Cook, Paraprofessional/ Parent
- Nancy Mellyn, Grade 5 Teacher
- Janet Donato, Grade 2 Teacher
- Jenny Sheflin, Adjustment Counselor
- Joan MacDonald, HFN Coordinator
- Amanda Remmel, Spec. Ed. Teacher
- Mary Sweeney, Paraprofessional
- Ann Connelly, Grade 4 Teacher
- Laura Raimondi, Preschool Teacher
- Jennifer Concannon, Parent

Jacobs Elementary School Return to School Working Group Members

- Stephanie Gomes, Kindergarten Teacher
- Debbie McCarthy, Grade 5 Teacher
- Laurie Buttkus, Grade 2 Teacher
- Lindsey Daniels, Grade 1 Teacher
- Jessica Buonagurio, Reading Specialist
- Bridget Lawson, Occupational Therapist
- Maureen Rosenplanter, Adjust. Counselor
- Joanne Pearson, Assist.Speech Therapist
- Christine Donohue, Preschool Teacher
- Hartley Faherty, Occupational Therapist
- Kevin Wynn, Parent
- Meg King, Grade 5 Teacher
- Renee Kiley, Parent
- Keryn Leonard, Phys. Ed. Teacher
- Kathe Keegan, School Nurse
- Sara Swenson, Parent
- Deborah Irby, Parent
- Elaine Menice, Special Ed. Teacher
- Eileen Struzziery, Grade 3 Teacher
- Rick Martin, Grade 4 Teacher

District Environmental Health and Safety Committee

- Amanda Davis
- Tara Grosso
- Kate Lidington
- John Donohue
- Christine Donohue
- Cooper Marshall
- Michelle Burke
- Meghan Preble
- Andrea Centerrino
- Maura Jones
- Jessica Buonagurio
- Michelle Hutcheson
- Heather Weber
- Ann Connelly
- Elaine Menice
- Sarah DelVecchio
- Brian Mullin
- Stephanie Harris
- Meg King
- Haley Lamphier
- Taylor Vieira
- Scott Saylor
- Keith Connolly
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- Tricia Roach
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- Kyle Shaw
- Joanne Marshall