File: IJOA-R

FIELD TRIP REGULATIONS

- 1. Staff must submit documentation of the educational value of a trip;
- 2. Staff must describe how the safety of students will be maintained and provide adequate supervisions;
- 3. Staff must obtain parental permission slips for all students, which will include health form, medical emergency needs, notification information and consent of parent/guardian/student release from liability and indemnity agreement;
- 4. All trips, and arrangements for them, have advance approval of the school Principal;
- 5. All school-sponsored trips involving out-of-state travel, overnight lodging or travel by air require the prior approval of the School Committee and Superintendent;
- 6. All fundraising for field trips will be in keeping with School Committee Policy.

First reading: September 27, 2004 Second reading: November 08, 2004 Adoption: November 22, 2004

Proposed reconsideration: November, 2009