

APPLICATION FOR USE OF THE HULL PUBLIC SCHOOLS FACILITIES AND FIELD

This application is to be filed at least the (10) days in advance of date requested with the Athletic Director/Community Outreach Coordinator. Approval of the School Principal and the Superintendent of Schools or his/her designee is required.

FROM:

Responsible Person: _____ Telephone (home): _____

Organization: _____ Telephone (cell): _____

Address: _____ Telephone (work): _____

Email: _____ FAX: _____

REQUEST INFORMATION:

1. School: _____ Room: _____ Field: yes no

2. Purpose of Use: _____

3. Date (s) Requested	Hours	Date(s) Requested	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Number of Participants: _____ Majority of Hull Residents: yes no

5. Is this event open to spectators? Yes No Expected number of attendees? _____

Is a fee charged for this event? Yes No Amount \$ _____

(Attach program, brochure or flyer.) Document attached: Yes No

Additional Explanation: _____

6. On-site Supervisor/Coach: _____ Telephone: _____

7. Do you need use of kitchen? Yes No Specify: _____

8. Will special equipment be required? Yes No Specify: _____

9. Will food or beverages be served? Yes No Specify: _____

10. Mandatory

For All Youth Organizations: I certify that all volunteers have been CORI checked as required by MA state laws. (Chapter 385 of the Act of 2002-Sec 172 H)

For All Applicants: I certify that I have read and understand the MA Anti-Hazing Law (MGL 269 Sec 17:19) attached to this application, and that the organization will disseminate a copy of sections 17 and 18 of the law to all participants in the program for which the facility is being used.

Responsible Person's Signature _____ Date: _____

I have read and agree to comply with the facility and field use guidelines of the Hull Public Schools included with this application. I will assume responsibility for the payment of any fees associated with this permit. The Hull Public Schools may revoke this permit for failure to comply with the guidelines governing the “Use of Facilities and Field”.

Signature of Applicant	Address	Date
Principal		Date Approved
Athletic Director (Only required for Use of High School Athletic Facilities)		Date Approved

This application, once approved, shall serve as the permit to use the facilities indicated above. Applicant should have this application in his/her possession during the rental period.

**See “School Facility Use Fee Schedule” (KF-E) and Estimate of Charges
Additional Personnel, Permit, or Certificate of Insurance may be required**
(These charges are in addition to the Schedule of Fees for Buildings and Field. The renting Organization will pay any required charges directly to the Police, Fire or BOH)

Police Dept. Contact Required:	Yes <input type="checkbox"/> No <input type="checkbox"/>	The responsible party may be required to secure a fire or police detail for an event or secure a permit from the Board of Health. A Police detail is required if 100 or more people will attend. A Fire detail may be required if more than 400 people attend. A BOH permit may be required if food will be offered.
Fire Dept. Contact Required:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Board of Health (BOH) Contact Required:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Certificate of insurance showing general liability coverage and naming Town of Hull as “additional insured” is Required:	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Notice: The program/event listed in this material is organized and provided by independent private organizations and instructors not employed or sponsored by or affiliated with the Town of Hull or its School Department. The program information is provided here only for the public’s convenience and does not constitute a recommendation or endorsement. The Town and its School Department have no responsibility or liability for said program or event. All inquiries should be directed to the sponsoring organization.

Adoption: June 2006
First reading: October 7, 2019
Second reading: October 7, 2019
Adoption: October 7, 2019
Proposed reconsideration: October 2024